



Information required for Pre-Award Intake Form (PAIF) submission

Request type: **Material Transfer Agreement**

Information Needed:

- PI NetID
- Lead Unit number
- Provider Name
- Provider Contact Name
- Provider Contact Email
- Description of Material(s)
- Is this material transfer related to a sponsored project?
 - If yes, provide the Award ID, Grant Code, or Sponsor Award Number.
- Compliance Considerations (choose from):
 - Investigator Conflict of Interest¹
 - Export Control¹
 - Human Subjects¹
 - Animal Subjects¹
 - Radiological Materials or Equipment¹
 - Select Agents¹
 - Biological Hazards¹
 - Chemical Hazards¹
 - HIPAA
 - None
- Start Date
- End Date
- Answer the following questions:
 - Do you intend to modify or produce modified derivatives of the Materials?
 - Do you anticipate using Background Intellectual Property?
 - Will the Materials be used in conjunction with other materials from other provider(s)?
 - If yes, will the materials be mixed, bred, hybridized, or otherwise put together?
 - If yes, list the commercial providers or, for non-commercial providers, list the agreement number.
 - Will other University of Illinois researchers, including graduate students, in your lab use the Materials?
 - Will you transfer the Materials to another University of Illinois lab/researcher?
 - Will you transfer the Materials to a lab/researcher outside the University of Illinois?
- Other information (e.g. requested receipt date of material)
- Upload applicable documents:
 - Draft Agreement
 - Other

¹ For each compliance consideration, OSP needs the status: Pending, Approved, Not yet applied, or Exempt