



Information required for Pre-Award Intake Form (PAIF) submission

Request type: **Non-Disclosure (NDA)/Confidentiality Agreement**

Information Needed:

- PI NetID
- Lead Unit number
- Sponsor Name
- Sponsor Contact Name
- Sponsor Contact Email
- Agreement Source (Sponsor or OSP)
- Type of Exchange
- Compliance Considerations (choose from):
 - Investigator Conflict of Interest¹
 - Export Control¹
 - HIPAA
 - None
- Start Date
- End Date
- Answer: Will anyone, other than the PI, have access to the Sponsor's Confidential Information?
 - If yes, will any students receive the Confidential Information?
- Other information (e.g. sponsor requires original signatures)
- Upload applicable documents:
 - Draft Agreement
 - Other

¹ For each compliance consideration, OSP needs the status: Pending, Approved, Not yet applied, or Exempt