



Information required for Pre-Award Intake Form (PAIF) submission

Request type: **Re-Grant** *(NOTE: PI approval is required for re-grant requests. The PI will approve electronically via PAIF, and the Pre-Award Office will not receive the request until the PI approves it.)*

Information Needed:

- PI NetID
- Lead Unit number
- Answer: Is this request a new award or a modification?
- Grantee Name
- Grantee Contact Name
- Grantee Contact Email
- Source of Funds
- Compliance Considerations (choose from):
 - Investigator Conflict of Interest¹
 - Export Control¹
 - Human Subjects¹
 - Animal Subjects¹
 - Radiological Materials or Equipment¹
 - Select Agents¹
 - Biological Hazards¹
 - Chemical Hazards¹
 - HIPAA
 - None
- Start Date
- End Date (this request)
- Anticipated End Date
- Obligation Amount (this request)
- Total Obligation Amount (including this request)
- Total Anticipated Amount
- Answer: What payment type would you like
- Other Information (e.g. fixed price payment schedule, grantee requires original signatures)
- Upload applicable documents:
 - Statement of Work
 - Budget
 - Budget justification
 - Entire Packet
 - Other

¹ For each compliance consideration, OSP needs the status: Pending, Approved, Not yet applied, or Exempt