

Date:

David W. Richardson, AVCR/Director, OSPRA
University of Illinois at Urbana-Champaign
1901 S. First Street, Suite A
Champaign, IL 61820
(217) 333-2187 (p)
GCOAward@uillinois.edu

RE: **Grant # (if available), "Grant Title", PI Name**

Dear Mr. Richardson,

This letter represents the intent of the **Institution Name** to participate in the proposal "**Grant Title**", submitted to **Agency Name**, with Dr. **UIUC PI Name** of the University of Illinois, Urbana-Champaign, as the Principal Investigator. Dr. **Institution PI** of the **Institution** faculty is a co-investigator on this project.

The appropriate programmatic and administrative personnel at **Institution** approve this proposal submission to the **agency name**. If the UIUC proposal is selected for funding by the **agency name**, our organization will actively participate in the project in accordance with the terms agreed between UIUC and **Institution Name**.

Furthermore, we understand if funding for this project is subject to PHS regulations, the terms and conditions of any agreement for participation in the project shall require our organization certify compliance with those regulations.

In anticipation of such an award, **Institution Name** ensures the following (select one):

___ **Institution Name** has a financial conflict of interest policy compliant with the PHS regulations, and shall apply that policy to all Investigators proposed under the research; or

___ **Institution Name** agrees to adopt and abide by the UIUC Conflict of Commitment and Interest Policy, effective August 20, 2012, (<http://research.uillinois.edu/coci/coci-policy>) for disclosure of significant financial interests that are directly related to our organization's work for UIUC.

Sincerely,

Institution Authorizing Signature
Title